



THE RANCH

(Belvedere Tiburon Joint Recreation Committee)

DRAFT Meeting Minutes

Monday, November 15, 2021 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon CA 94920

Call to Order and Roll Call

Chair Rosell called the meeting to order at 7:01p.m., with the following Board Members present:

Jason Rosell - Tiburon Representative, Chair	Present
Chelsea Schlunt - Belvedere Representative, Vice Chair	Present
Jerry Riessen - Tiburon Representative	Present
Eduardo Dominguez - Tiburon Representative	Absent
Jon Welner - Tiburon Council Member	Absent
Melissa Feder - Belvedere Representative	Present
Julianne Schaefer - Belvedere Representative	Present
Sally Wilkinson - Belvedere Council Member	Present
Sherry Wangenheim - RUSD Representative	Present

Ex Officio:

Jessica Hotchkiss, Recreation Director
Michelle Barsky, Office Manager & Minutes

I. Public Comment

No public comment.

II. Action Items

A. Resolution 2021-11-1

Resolution to conduct meeting virtually in reflection of AB 361. AB 361 enables local public agencies to continue to use teleconferencing without complying with certain Brown Act Provisions.

Recreation Director recommends we approve this resolution to comply with AB 361.

**Motion Riessen Second Wangenheim Vote 7 In Favor, 0 Against, 0 Abstained, 2 Absent
Motion Carried.**

Voted on as follows

AYES: Rosell, Schlunt, Riessen, Feder, Schaefer, Wilkinson, Wangenheim

NAYS: None

ABSTAINED: None

ABSENT: Dominguez, Welner

B. Nominate new Board Chair for 2022 Calendar Year, Chelsea Schlunt of Belvedere

**Motion Riessen Second Wangenheim Vote 7 In Favor, 0 Against, 0 Abstained, 2Absent
Motion Carried.**

Voted on as follows

AYES: Rosell, Schlunt, Riessen, Feder, Schaefer, Wilkinson, Wangenheim

NAYS: None

ABSTAINED: None

ABSENT: Dominguez, Welner

C. Nominate new Board Vice Chair for 2022 Calendar Year, Jerry Riessen of Tiburon

Agenda had listed this action item as nominating Riessen as Board Chair. Correction made to Board Vice Chair before vote.

**Motion Riessen Second Wangenheim Vote 7 In Favor, 0 Against, 0 Abstained, 2Absent
Motion Carried.**

Voted on as follows

AYES: Rosell, Schlunt, Riessen, Feder, Schaefer, Wilkinson, Wangenheim

NAYS: None

ABSTAINED: None

ABSENT: Dominguez, Welner

III. Minutes

A. Approval of Minutes from Regular Board Meeting held July 19, 2021

**Motion Wangenheim Second Reissen Vote 5 In Favor, 0 Against, 2 Abstained, 2Absent
Motion Carried.**

Voted on as follows

AYES: Rosell, Schlunt, Feder, Schaefer, Wangenheim

NAYS: None

ABSTAINED: Riessen, Wilkinson

ABSENT: Dominguez, Welner

B. Approval of Minutes from Regular Board Meeting held September 20, 2021

Minutes corrected on Action Item A before the vote. The word "revenue" was changed to "net operating income."

**Motion Wangenheim Second Reissen Vote 4 In Favor, 0 Against, 3 Abstained, 2Absent
Motion Carried.**

Voted on as follows

AYES: Rosell, Schlunt, Riessen, Wilkinson,

NAYS: None

ABSTAINED: Feder, Schaefer, Wangenheim

ABSENT: Dominguez, Welner

C. Approval of Minutes from Special Board Meeting held October 7, 2021

Motion Schlunt Second Wangenheim Vote 6 In Favor, 0 Against, 1 Abstained, 2Absent

Motion Carried.

Voted on as follows

AYES: Rosell, Schlunt, Riessen, Feder, Schaefer, Wilkinson

NAYS: None

ABSTAINED: Wangenheim

ABSENT: Dominguez, Welner

IV. Discussion Items

A. Pickleball at Lagoon Road Courts update

The City of Belvedere (COB) has decided to allow regular play of pickleball at the Lagoon Road Court with play between of 9am-6pm only and limited to one net and a max of 4 people. The COB is researching options on how to limit hours of play.

The Town of Tiburon POST Commission will hold a final vote to approve or not approve the addition of pickleball courts, on a trial basis, to the Point Tiburon Courts on Tuesday, November 16, 2021. Recreation Director Jessica Hotchkiss will be attending that meeting.

B. Tennis Court Key Options

The Ranch rekeys their courts each April 1st and has been researching alternative entrance options for the courts in order to have better control of who is accessing the courts as well as the opportunity to suspend court access mid-year to those that are not following the court rules. Hothckiss has researched digital access alternatives but has not found a better solution. Maintenance issues associated with these types of systems are high local repair crews are not local. The Ranch currently works with a local key company that has always been able to come out to fix any lock issues within the day. There is still time to continue to research this project and the Recreation Director will provide options to the board and related court City and Town if a good system is found. Hotchkiss reports that there has been no negative affect from not limiting the number of keys sold.

C. Adult Sport Use at McKegney Green

The Town of Tiburon POST Commission and Tiburon Town Council recently update the usage policies for McKegney Green. The usage of the field space is now open to adults, with restrictions. Priority use remains for youth related programs. Adult use is at the lowest priority level and limited to soccer and with the stipulation that 50-70% of league players reside in 94920. The Ranch will apply for use to create an adult soccer program.

V. Finance Reports

A. Review of financials of 2020-21 Fiscal Year through Sept 2021

The 2020-21 budget was created with projections based on the assumption that Adult and Senior Programs would bounce back quickest due to being the first population qualified for vaccination. Adult programs are still struggling while youth programs are in high demand. To date, youth related fall revenue has brought in gross revenue figures similar to 2019-2020 Fiscal Year. Fall 2021 broke a record and grossed 219K.

Because the organization has done financially better than anticipated, Hotchkiss has completed some maintenance projects that had been deferred and purchased new office equipment. Hotchkiss is preparing the 2022-23 budget keeping in mind changing town demographics, decline in public school population and mindfully pricing programs to remain competitive. The average cost per hour of a youth afterschool program is \$24 while the average per hour for an adult program is \$32. The average for a day camp is \$13 per hour. The organization is seeking out a part time employee so that youth classes can increase capacity with a safe staff to child ratio.

VI. Adjourn

Next Regular Board meeting scheduled to be Monday, January 24, 2022 at 7pm. Chair Rosell adjourned the meeting at 8pm.

Respectfully submitted,
Michelle Barsky