



THE RANCH

(Belvedere Tiburon Joint Recreation Committee)

Meeting Minutes

Monday, September 20, 2021 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon CA 94920

Call to Order and Roll Call

Chair Rosell called the meeting to order at 7:15p.m., with the following Board Members present:

Jason Rosell - Tiburon Representative, Chair	Present
Chelsea Schlunt - Belvedere Representative, Vice Chair	Present
Jerry Riessen - Tiburon Representative	Present
Eduardo Dominguez - Tiburon Representative	Present
Jon Welner - Tiburon Council Member	Present
Melissa Feder - Belvedere Representative	Absent
Julianne Schaefer - Belvedere Representative	Absent
Sally Wilkinson - Belvedere Council Member	Present
Sherry Wangenheim - RUSD Representative	Absent

Staff in attendance:

Jessica Hotchkiss, Recreation Director
Michelle Barsky, Office Manager & Minutes

I. Public Comment

No public comment.

II. Minutes

A. Approval of Minutes for the regular Board Meeting held July 19, 2021

Motion Rosell Second Schlunt Vote 3 In Favor, 0 Against, 3 Abstained, 3 Absent Tie Vote. Motion does not pass. Minutes to be voted on for approval at November 15, 2021 Board Meeting.

Voted on as follows

AYES: Rosell, Schlunt, Riessen

NAYS: None

ABSTAINED: Dominguez, Welner, Wilkinson

ABSENT: Feder, Schaeffer, Wangenheim

III. Discussion Items

A. Welcome new board member, Eduardo Dominguez, Tiburon Representative

Rosell started by welcoming Dominguez to the board. Dominguez is a Tiburon Representative who is filling Burns' vacant seat through February of 2024.

B. Pickleball court policy issues at Lagoon Road Belvedere

In April 2021, The City of Belvedere asked The Ranch to remove pickleball from the Lagoon Road Courts due to noise complaints. The Ranch requested a compromise by enforcing the use of quiet equipment to lessen noise. Over the past five months, The Ranch has done all it can to enforce those rules, including verbal and written notices, signage and supplying quiet equipment to players. Efforts have been unsuccessful and the issue of noncompliance has gotten worse. Keyholders were warned that the game would be removed by the end of September 2021 if they were not able to follow posted rules. Belvedere citizens would like to voice their opinions to the City of Belvedere before the game is removed. The Ranch believes that removal of the game will be the only solution, but wants to grant citizens the opportunity to speak to the City before a decision is made.

Wilkinson asks if The Ranch is asking to remove the game because it feels that this is the City's desire or is there another reason? Rosell summarizes that it is because of the issues listed above and the noncompliance. Wilkinson spoke with the City Manager and has confirmed that it is only one citizen voicing a noise complaint versus several players who would like to continue the game without quiet equipment. Wilkinson believes that the City of Belvedere would not want to raise the situation to a City Ordinance level. She thinks a better solution would be tightening up on the hours that the game is allowed to be played. She also brings up that Round Robin pickleball tournaments are being played, contributing to the noise levels. Wonders if a key code system could be implemented to control the time the gate could be unlocked. Dominguez notes that acoustic fencing can reduce the noise by 50%.

Hotchkiss summarized that there would be a POST meeting the next night where she would present that residents are in favor of adding more pickleball and a tennis backboard. Hotchkiss emailed keyholders asking them to participate in that meeting. Hotchkiss feels that she has done everything she can to control pickleball play, but now needs to work with the City of Belvedere to develop a solution. Wilkinson recommends that she and Hotchkiss meeting with the City Manager to create a solution.

C. Tennis update since last board meeting

At the July board meeting, the board discussed partnering with the Town of Tiburon for legal support against illegal instruction on the courts of individuals for personal commercial use. The Ranch is hoping to bring this to the Town's attention to gain some direction and advise. The Ranch is hopeful that the Town would consider drafting a cease and desist letter. Hotchkiss had reached out to the Town Manager several times, but had not received a response surrounding the matter. Welner has agreed to speak to the Town Manager regarding the issue.

IV. Action Items

A. A Resolution of The Board of Directors of the Belvedere Joint Recreation Committee to approve a salary increase to the Executive Director's annual base salary

Rosell stated that the proposed resolution is to bring Hotchkiss' salary up from 65K to 80K. Her salary was previously reduced from 82K due to budgetary restraints surrounding COVID19. Rosell advises that the resolution be amended to raise her salary to 82K and also advises that a bonus of 3K be granted if net operating income

exceeds 75K at fiscal year end. The typical salary range for this position at comparable departments is 80-140K.

Welner and Wilkinson state that they don't believe a public entity can legally grant a bonus tied to performance. Wilkinson suggests passing the proposed resolution as it is written and should the board feel strongly about further increasing Hotchkiss' salary, then an additional resolution can be presented at a subsequent meeting.

Motion Rosell Second Welner Vote 6 In Favor, 0 Against, 3 Absent
Motion passes.

Voted on as follows

AYES: Rosell, Schlunt, Riessen, Dominguez, Welner, Wilkinson

NAYS: None

ABSTAINED: None

ABSENT: Feder, Schaeffer, Wangenheim

B. Consideration to mandate COVID19 vaccinations for all staff and independent contractors of The Ranch

The Ranch is currently following all Marin County procedures for operating during the pandemic. This includes: all instructors who work on K-12 campuses must be vaccinated against COVID19 or submit to weekly COVID19 tests and provide negative test results in order to work. As of September 15, 2021, this requirement extends to all public employees.

Rosell believes that The Ranch can do better and has put forth this action item that all Ranch employees and its independent contractors must be vaccinated against COVID19. Welner agrees with Rosell. Schlunt states that she is for the vaccine, but believes that regular testing is equally important. She believes The Ranch should follow Marin County and state guidelines, not recommendations. Dominguez asks to take into account the repercussions of this from an HR standpoint. He would recommend testing. Welner states that there are employment law exemptions. He notes that the local JCC switched to full vaccine mandate due to parent pressure. Hotchkiss stated that The Ranch has not been asked by parents what the vaccine policy is, nor have they demanded that employees be required to be vaccinated. The only questions she has received surround the mask policy. Schlunt said she is worried about losing employees due to this passing.

Motion Rosell Second Welner Vote 4 In Favor, 2 Against, 3 Absent
Motion passes.

Voted on as follows

AYES: Rosell, Riessen, Dominguez, Welner

NAYS: Schlunt, Wilkinson

ABSTAINED: None

ABSENT: Feder, Schaeffer, Wangenheim

V. Finance Reports

A. Review of August 2021 Income Statement of Actuals, Year End 21/22

Through August, The Ranch is ahead of the revised projections—a net positive of 72K most of that is due to American Rescue Act funds. Dominguez questions why the PGE category is running at almost 150%. Rosell believes that can be explained by the shutdown. Hotchkiss says there is nothing unusual about the utility use and concludes the difference is due to the shutdown. Dominguez also notes that the rental category is down. Hotchkiss states that she is allowed to rent out indoor space, but interest is down.

B. Review of 2020-2021 Belvedere Tiburon Joint Recreation Committee Annual Audit

Ended with funding equity of 66K. No further discussion on the final audit.

VI. Adjourn

The next regular meeting is scheduled for Monday, November 15, 2021 at 7:00pm. (3rd Monday of the month)

There being no further business before the Board, Chair Rosell adjourned the meeting at 8:26 p.m.

Respectfully submitted,
Michelle Barsky