



The Ranch - Belvedere Tiburon Joint Recreation Committee
Board of Directors

Regular Meeting Agenda

Monday, Jan. 24, 2022 7:00 p.m.

Dairy Knoll Center, Room 1, 600 Ned's Way, Tiburon

The public is invited to attend via Zoom or in-person at Dairy Knoll Center

Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California, The Ranch Special Board Meeting will be physically open to the public and in person at Dairy Knoll Center. All Board Members and members of the public are allowed to teleconferenced into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can access the meeting by following the meeting live at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81608351605?pwd=RnM4YnVKejQ2bXhDcGZiNjZMaHN0dz09>

Meeting ID: 816 0835 1605

Passcode: 858413

REGULAR MEETING

Call to Order and Roll Call

Board Chair: Chelsea Schlunt, Belvedere

Board Vice Chair: Jerry Riessen, Tiburon

Tiburon City Council Member: Jon Welner

Tiburon: Eduardo Dominguez

Belvedere: Melissa Feder, Julianne Schaefer

Belvedere City Council Member: Sally Wilkinson

Reed Unified School District: Sherry Wangenheim

- I. Public Comment** The public may direct questions or comments related to The Ranch business to the Board and Director concerning matters **not** listed on the agenda. The Board can take no action unless the matter is placed on a subsequent agenda.

II. Action Items

A. Resolution 2022-1-1

Resolution to conduct meeting virtually in reflection of AB 361. AB 361 enables local public agencies to continue to use teleconferencing without complying with certain Brown Act provisions.

Motion _____ Second _____ Vote _____

III. Minutes

A. Approval of Minutes from Regular Board Meeting held November 15, 2021

Motion _____ Second _____ Vote _____

IV. Discussion Items

A. Tennis Key sales for 2022-23 season

ITEM 1 - Valarie Montague

STAFF REPORT: The Ranch rekeys the three local tennis court locations every April 1st. In the past, tennis keys had been sold to nonresidents at the same rate as residents. Last year, due to increase in tennis court usage by the local community, Recreation Director Hotchkiss chose to only sell tennis keys to those that are residents or that can provide a 94920 address, for example a local business owner or someone with a home

in 94920. The Ranch is planning on again only selling tennis keys to the 94920 community for the upcoming April 1 tennis key season. This does not fall in line with how we sell other programming. Programming is open to residents and nonresidents, but in reviewing our Tennis Court Agreements between The Ranch and City of Belvedere the agreement does reference that priority use of the tennis courts is for residents of Belvedere and Tiburon.

B. The Ranch Youth Council

STAFF REPORT: In April of 2021, The Ranch created a Youth Council for the purpose of teaching youth about non-profit recreation structure and to engage our local youth participants in the feedback, creation and input on our youth related programming.

We currently have 6 local participants ranging in age from 12-16, on the council, which meets about every other month. Meetings follow an agenda and Roberts Rules of Order. Each meeting has seasonal related discussion items and special guests. Special guests have included Tiburon Police Chief Ryan Monaghan, The Ark reporter Shayne Jones and The Ranch Staff.

The Ranch staff has received valuable insight and feedback from the youth council which will help strengthen and guide our programs in the future. The Youth Council has also volunteered at our community events this year.

We hope to more youth will join the council, have more special guests, and that we can meet in person again soon.

V. Finance Reports

A. State of California COVID-19 Fiscal Relief for Special Districts

STAFF REPORT The Ranch applied for the State of California COVID-19 Fiscal Relief for Special Districts funding back in October of 2021. Despite being registered as a Special District with Marin County, The Ranch JPA Board of Directors structure prevented us from being eligible for funding. This was extremely disappointing news to receive but then it made us that much for grateful for the supportive funding that we have received from the City and Town over the past two years.

B. Review of financials of 2020-21 Fiscal Year through November. 2021

STAFF REPORT The Ranch has experienced programming setbacks due to the latest COVID19 surge. Some instructors have preferred to go back to virtual programming, some classes have been postponed, and some programs have reduced attendance. Overall, The Ranch still predicts a strong financial finish at the end of the fiscal year, on Feb. 28, 2022, but not as high as previously projected.

C. Discussion and Action Item for 2022-2023 fiscal year budget

STAFF REPORT See 2022-2023 Fiscal Year Draft Budget and Finance Presentation for proposed budget and finance information

Approval of 2022-2023 Fiscal Year Budget

Motion _____ Second _____ Vote _____

VII. Adjourn

Next Regular Board meeting scheduled for Monday, March 21, 2022

GENERAL PUBLIC INFORMATION

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Director of Belvedere-Tiburon Joint Recreation (415) 435-4355. Notification 48 hours prior to the meeting will enable BTJR to make reasonable accommodation for full participation. (28 CFR 35,102-35,104 ADA Title II)

Upon request, The Ranch will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to the Director of Belvedere-Tiburon Joint Recreation at the above address.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Dairy Knoll Center, 600 Neds Way, Tiburon. Agendas and Minutes are posted on our website www.theranchtoday.org and at Dairy Knoll Center, Tiburon Town Hall and Belvedere City Hall.

TIMING OF ITEMS ON AGENDA

While The Ranch Board of Directors attempts to hear all items in order as stated on the agenda, it reserves the right to take items out of order. No set times are assigned to items appearing on the agenda.

PUBLIC COMMENT

The public may also submit comments in advance of the meeting by emailing The Ranch Administrative Assistant at: officeadmin@theranchtoday.org

Please write "Public Comment" in the subject line. Comments submitted one hour prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting. Those received after this time will be added to the record and shared with Board Members after the meeting.