



## THE RANCH

Belvedere Tiburon Joint Recreation Committee

Regular Meeting Minutes

Monday, September 21, 2015 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon

The public is invited to attend.

Call to Order: 7:05pm

### Committee:

Jane Jacobs - Tiburon, Chair	Absent
Afsaneh Zolfaghari - Belvedere, Vice-Chair	Present
AJ Brady - RUSD Representative	Present
Jim Fraser - Tiburon Councilmember	Absent
Cathy Frymier - Belvedere Representative	Absent
Nuria Ibars - Tiburon Representative	Absent
Bob McCaskill - Belvedere Councilmember	Present
Jerry Riessen - Tiburon Representative	Present
Petey Stein - Belvedere Representative	Present
Staff in attendance: Cathleen Andreucci	

### I. **Public Comment** There were no public comments

### II. **Minutes**

A. **Approval of Minutes** for the Regular Meeting held May 18, 2015  
*Brady/Stein 5:0 approved*

### III. **Cash Report**

A. **Review of August FY 2015/16 Cash Report:** Andreucci reported that we appear to be on budget but it is still early in the year. We will know more when the final Summer numbers are recorded. Fall is not coming in as hoped at this point, probably due to the smaller student body at Reed school. At this point it appears the summer excess will cover the Fall (and expected Winter) deficit.

### IV. **Discussion Item**

A. **Staffing Update:** Assistant Director Sherry Burchert has resigned effective October 16, 2015. Andreucci will replace the Assistant Director position with a second Youth Supervisor. Burchert will be hired hourly for up to one month to complete the projects she is currently working on.

B. **RUSD Update:** Brady reported enrollment is trending lower, primarily at Reed School, as predicted. The Transitional Kindergarten program designed to assist with the transition of moving the Kindergarten eligibility age deadline from December to September has been completed and Reed School District Board has voted to dissolve the Transitional Kindergarten Program effective at the end of the 15/16 school year.

**C. Summer Camp & Fall Update:** (Summer Camp 7 yr comparison chart attached). Over all summer camp attendance continues to grow as is currently a very healthy program. The staffing transition from Curt Jackson to Bryan Vitale appears to have been flawless and Bryan's reception was very positive.

Fall registration is not coming in as hoped and as budgeted. We attribute this to the lower enrollment at Reed School. Out numbers for our Bel Aire programs are strong. We are expecting the Winter Registration to continue the Fall trend and come in lower as well.

**D. Events:** We have had a very busy Fall full of events. We played a big role in the Town of Tiburon *Summertime on Main* Event and dedicated 3 fulltime staff to each of the four Wednesdays on Main Street. The Labor Day Parade continues to be small but well received, as in past years. The Golf Tournament was co-sponsored with Landmarks Society and we are expecting to make around \$7500. The Beer Festival was awesome and we will make the budgeted \$10,000. The Fitbit Half Marathon and 5k is coming soon and is planned to be very much like past years. We expect to make \$8000.

VI. **Adjourn** 8:50pm