



THE RANCH (Belvedere Tiburon Joint Recreation Committee)

Regular Meeting Minutes

Monday, November 21, 2016 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon

The public is invited to attend.

Call to Order: 7:04pm

Committee:

Afsaneh Zolfaghari - Belvedere, Chair	Present
Peyton Stein - Belvedere, Vice-Chair	Present
Howard Block - RUSD Representative	Absent
Erin Burns - Tiburon Representative	Absent
Jim Fraser - Tiburon Councilmember	Present
Jane Jacobs - Tiburon Representative	Present
Bob McCaskill - Belvedere Councilmember	Present
Jerry Riessen - Tiburon Representative	Absent
Staff in attendance: Cathleen Andreucci	

I. Public Comment

No Public Comment

- II. Welcome New Board Member Melissa Feder introduced herself. It was agreed that she and Andreucci would meet to educate her on The Ranch and her new position.

III. Minutes

A. Approval of Minutes for the Regular Meeting held August 15, 2016
Fraser/Jacobs 5:0 approved

IV. Finance Report

A. Review of August FY 2016/17 Cash Report: Andreucci reported that we are in position to end the year a little better than originally predicted. She is predicting an overall \$7000 deficit rather than the budgeted \$10,000 deficit. She felt confident that this deficit would decrease more because the early winter registration looks great. Winter registration is open and early numbers are better than last year for the same time period. Andreucci reported that day one registration numbers are historically a good indicator of the season. Programs of concern are the Adult Program and Ballet. Adult is primarily due to a decrease in Bridge attendance. Ballet has been cancelled for the remainder of the Fall as we have not been able to find a ballet instructor.

V. Discussion Items

A. Tennis Sub Committee Update: Jacobs reported from the Tennis Sub Committee Minutes. The Minutes are attached.

B. Strategic Planning: Andreucci discussed an overview of the staff recommendations for the coming year. It was determined that the Ranch Board should

hold a separate annual meeting to discuss Strategic Plans as there is not enough time to devote to this subject at the regular meeting. Andreucci will work on this with the Board Chair.

C. Phone System: Andreucci reported that the company we got our phones from only 4 years ago has already discontinued our phone system. The Ranch can't get additional handsets that integrate with our system and that we need already. Marin IT is working on this and will hopefully find a reasonable answer. If not, Andreucci will follow up with CISCO the phone company. To replace this system would be very expensive.

D. Program Highlights: We have had good interest with new or reintroduced programs this year including the BB league, Birthday Parties, Vacation Days, Open Gym Basketball, Adult Tech, Languages, Art and Cooking. We also have an upcoming Special Saturday Event, Magic: the Gathering Tournament for 4-8th graders.

E. RUSD: Howard Block our school representative was not able to attend the meeting. It was recommended that Andreucci resume monthly lunches with the school superintendent to keep up on decisions RUSD is making that may affect The Ranch

V. Action Items

A. Motion for approval to retain Burke, Williams & Sorensen, LLP (Burke), to serve as general counsel to The Ranch, and to work on matters assigned to Burke by the Executive Director and/or the Board of Directors

Fraser/McCaskill 5:0 approved

B. Approval for counsel to review and amend and staff to approve the Agreement for Independent Contractor Services, to replace all current Agreements by the start of FY 2017/18.

A member of the public requested that all contracts are approved by the Board. The Board felt substantive changes to the contract should go to the board for approval and this topic should be postponed until we have a new template for Independent Contract Services. Additionally the board felt the contracts should only redone when the term of that contract is expiring.

C. Appoint 2017 Board Chair and Vice Chair. The board agreed to postpone this vote until the January meeting when more members of the Board were present.

VI. Adjourn 8:01pm