



## THE RANCH

Belvedere Tiburon Joint Recreation Committee

Regular Meeting Minutes

Monday, November 17, 2014 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon

The public is invited to attend.

Call to Order: 7:00pm

### Committee:

Jerry Riessen – Tiburon, Chair	Present
Jane Jacobs - Tiburon, Vice-Chair	Present
Afsaneh Zolfaghari – Belvedere	Absent
Kathy Frymier - Belvedere	Present
Nuria Ibars – Tiburon	Absent
Petey Stein – Belvedere	Absent
Jim Fraser – Tiburon Councilmember	Present
Bob McCaskill – Belvedere Councilmember	Present
AJ Brady – RUSD Representative	Present
Staff in attendance: Cathleen Andreucci, Jessica Hotchkiss	

### I. **Public Comment** There were no public comments

### II. **Minutes**

A. **Approval of Minutes** for the Regular Meeting held September 15, 2014  
*Jacobs/McCaskill 6:0 approved*

### III. **Finance Reports**

A. **Review of August FY 2104/15 Cash Report:** Andreucci reported that we are close to budget. The adjusted projections for Dairy Knoll expenses will be closer to \$50,000 from the budgeted \$67,000.

### IV. **Discussion Item**

A. **Staff Intro - Jessica Hotchkiss - Office Manager/Facility Coordinator** Jessica has jumped in quickly to her position. She reported on her progress to date on Facility rentals. She has created a new Facility Rental Application, Created a postcard to advertise to the peninsula, met with local event planners, and revamped the Facility Monitor to be a Facility Attendant position. It was suggested she introduce herself to all facility coordinators on the peninsula and to the Tiburon Marketing specialist, Ahn.

B. **Fund Raising Sub-Committee.** The committee includes Petey Stein, Cathy Frymier and Cathleen Andreucci. The Ranch has 31 tiles to sell with a potential of raising \$26,000.

B. **Dairy Knoll Facility** - Jerry Riessen has invited all to join him on a Dairy Knoll Parking sub-committee whose mission will be to identify potential parking solutions for the building. Additionally, we are looking into potential options for a temporary path from Reed School to Dairy Knoll. The current billy goat trail is very slippery in the

wet weather and has become hazardous for our staff and participating children. Andreucci has submitted plans for storage sheds to the Fire Marshall and the Town for approval.

C. **RUSD Report - AJ Brady** AJ reported that the Demographer Report showed enrollment at RUSD will flatten over the next 3 years, then decrease for 10 years (currently 1600 students to 1250 in 10 yrs.) Drivers included the recovering economy, in which home prices are less affordable for families with young children, and a stable, lower birthrate over the past 5 years.

V. **Action Items**

A. Adopt Resolution 2014-1 Conflict of Interest Code  
**McCaskill/Brady 6:0 passed**

B. Adopt Resolution 2014-2 Withdrawal of Funds from the Committee's Bank Accounts  
**McCaskill/Jacobs 6:0 passed**

**Adjourn** 8:03pm