



## THE RANCH

Belvedere Tiburon Joint Recreation Committee

Regular Meeting Minutes

Monday, March 21, 2016 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon

The public is invited to attend.

**Call to Order:** 7:06pm

Committee:

Afsaneh Zolfaghari - Belvedere, Chair	Absent
Peyton Stein – Belvedere, Vice-Chair	Present
Howard Block – RUSD Representative	Present
Erin Burns – Tiburon Representative	Present
Jim Fraser – Tiburon Councilmember	Absent
Cathy Frymier - Belvedere Representative	Present
Jane Jacobs - Tiburon Representative	Present
Bob McCaskill – Belvedere Councilmember	Present
Jerry Riessen – Tiburon Representative	Present
<b>Staff in attendance: Cathleen Andreucci, Bryan Vitale</b>	

**I. Public Comment There were no public comments**

**II. Minutes**

**A. Approval of Minutes** for the Regular Meeting held November 16, 2015  
*Riessen/Jacobs 6:0:1 approved*

**III. Cash Report**

**A. Review of February FY 2015/16 Cash Report:** Andreucci reported that there are still some outstanding FY 15/16 bills to be paid but that the year-end projections look fantastic. We are ending the year with a surplus of around \$25,000-\$30,000. We will schedule the audit for April and at that point close the year.

**IV. Discussion Item**

**A. Meet the Staff! Bryan Vitale:** Vitale discussed his role at The Ranch including Special Events, Angel Island Summer Camp and Birthday Parties.

**B. Discuss 2nd Draft of 2016/17 Budget:** Andreucci presented the 2nd draft of the FY 2016/17 budget. The Ranch is in very good shape coming off the previous year with a surplus. The proposed budget calls for a salary increase of 4%, an increase in the health benefit to cover the actual cost of medical and dental coverage for a full time employee and a 5 hour increase for the adult supervisor position. Andreucci explained that the adult supervisor position has expanded at a rate greater than the number of hours required and that the additional 5 hours are necessary to complete the current job. Over the past few years as the organization has grown, all other year round positions have gone to full time. The budget shows a deficit of nearly \$10,000.

Andreucci is confident they will develop new programs over the year to alleviate some or all of the budgeted deficit.

**C. Update on Spring Session and Summer Camps:** The Spring session has begun and so most of the revenue is already recorded for the Youth programs and we have already met the revenue goals for Academy. Summer Registration has been open for a few months and we are on track to meet the budget there as well. Art & Garden Camp is back this year and is already surpassed our goals.

**D. RUSD Update:** Howard Block has returned as the representative from the school board replacing AJ Brady. Howard reports that the board is very satisfied with the new superintendent and RUSD staff. The enrollment bubble is moving to Del Mar and elsewhere enrollment numbers are leveling off. RUSD will not host Camp Galileo this year as it has too big an impact on the district's ability to prep the school for the coming year. St Hilary School will host the camp this summer.

**V. Action Items**

**A. Motion to pass the 2nd Draft FY2016/17 Budget .**

*McCaskill/Riessen 7:0 approved*

**VI. Adjourn 7:55pm**