



THE RANCH

Belvedere Tiburon Joint Recreation Committee

Regular Meeting Minutes

Monday, June 16, 2014 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon

The public is invited to attend.

Call to Order: 7:00pm

Committee:

Jerry Riessen – Tiburon, Chair	Present
Afsaneh Zolfaghari – Belvedere	Present
Anne Feinberg - Belvedere	Absent
Kathy Frymier - Belvedere	Absent
Nuria Ibars – Tiburon	Present
Jane Jacobs - Tiburon	Present
Jim Fraser – Tiburon Councilmember	Present
Bob McCaskill – Belvedere Councilmember	Present
AJ Brady – RUSD Representative	Absent
Staff in attendance: Cathleen Andreucci	

I. **Public Comment** There were no public comments

II. **Minutes**

- A. **Approval of Minutes** for the Regular Meeting held April 21, 2014
Jacobs/Fraser 6:0 approved

III. **Finance Reports**

- A. **Review of May FY 2104/15 Cash Report:** Andreucci reported that it is very early in the fiscal year and there are many new variables this year making year-end predictions difficult. The numbers look very good but timing has a lot to do with that. Andreucci expects the Spring Academy Net to be a little low but should be balanced by Summer exceeding predictions. We will have a very good prediction of year end in September when camp expenses are in and Fall registration has opened.
- B. **Audit:** The Audit is complete and reflects our monthly financial statements.
- C. **Update on Belvedere/Tiburon contribution to Dairy Knoll expenses FY13/14:** Andreucci met with City and Town managers to discuss the new expenses incurred due to Dairy Knoll. Both managers agreed to cover the \$18,241 in expenses at the agreed 25%/75% split. Attached is a new FY2013/14 year-end financial statement reflecting the income from the Town and City. The new year-end total for Program Revenue and Expenses is a profit of \$8,902.

IV. **Discussion Item**

- A. **Dairy Knoll Update**

1. Building Fund/Furnishing Update - Andreucci presented a spreadsheet of furnishings and equipment still needed for Dairy Knoll. The current fundraising fund is exhausted. Andreucci would like permission to spend \$10,000 prior to the next fund raising campaign scheduled for the open house. See Attached List and Action Item below
2. Development of Property - Appoint a Subcommittee - Andreucci expressed a need for assistance in developing a design for the usage of the surrounding property.

Subcommittee was appointed: Andreucci, Burchert, Jacobs and Ibars

- B. **By-Laws Review** - Appoint a subcommittee to review and present recommendations to the full committee. Riessen appointed
- C. **Summer Camp Update:** The numbers on the Financials present a very accurate picture of where our summer camp program stands.
- D. **BTJR Vice-Chair:** Motion to elect Jane Jacobs to Vice Chair position vacated by Jennifer Muller
McCaskill/Zolfaghari 6:0 approved

V. Action Item

- A. **Motion authorizing purchases not to exceed \$10,000 on Building Furnishings**
Jacobs/McCaskill 6:0 approved

Adjourn 8:05pm