



## THE RANCH

Belvedere Tiburon Joint Recreation Committee

Regular Meeting Minutes

Monday, February 24, 2014 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon

The public is invited to attend.

Call to Order: 7:00pm

### Committee:

Jerry Riessen – Tiburon, Chair	Present
Afsaneh Zolfaghari – Belvedere	Present
Amy Garrison- Belvedere	Present
Nuria Ibars – Tiburon	Absent
Jane Jacobs - Tiburon	Absent
Jim Fraser – Tiburon Councilmember	Present
Bob McCaskill – Belvedere Councilmember	Present
AJ Brady – RUSD Representative	Present
Staff in attendance: Cathleen Andreucci, Amanda Boyle	

### I. **Public Comment** There were no public comments

### II. **Minutes**

- A. **Approval of Minutes** for the Regular Meeting held January 27, 2014  
*Fraser/Garrison 5:0 approved*

### III. **Finance Reports**

- A. **Review of January FY 2103/14 Cash Report:** Andreucci reported that the net result will be close to what was budgeted. We will have to request assistance for the new building operating costs.

### IV. **Discussion Item**

- A. **RUSD Update:** Brady reported that he brought our information and concerns back to the committee. They are aware we depend on the after-school enrichment programs to support our budget and staff structure and that we hope the school board will not look for others to provide it at Reed Schools. The school board has a better idea of the 2014/15 enrollment but will not know the final numbers until schools starts. They already have 12-18 TK students as compared to their 8 last year. Dr Herzog is evaluating options for the students as all schools are already crowded and there is no available classroom for them. They are considering Granada School, Corte Madera, ½ day kindergarten and using a room at Dairy Knoll. Andreucci will discuss with Herzog. TK is a 3 hr program.
- B. **2013-19 Strategic Plan:** Andreucci reported on a few highlights from the 2009-14 plan which include: Doubled revenue from \$600,000 to \$1,200,000+, got Dairy Knoll and raised \$135,000 to furnish it, re-branded The Ranch, recovered summer camps - especially Angel Island, maintained a balanced budget, ran some amazing events on our own and in collaboration with other organizations in the community, improved the quality of the programs and increased staff salaries and benefits. We are proud of our accomplishments to date. After cheering our accomplishments,

the staff spent a weekend creating a new 5 year plan. This plan is attached and we welcome any input from the committee. The 2014/15 budget is being developed with these goals in mind. Staff benefits remain a concern and Fraser reported that he is taking this on and will be looking into our current situation and options for the future.

- C. **Draft Budget/ Staffing:** We reviewed the current financials and projections for year end. We took a preliminary look at the 2014/15 draft budget. Of concern is the planned deficit of \$60,000+ which represent the new building costs we have never had to absorb in our budget. Andreucci explained it was understood by all parties that it would take 2 years after we were fully using the building before we could hope to create revenue to cover these new expenses. Andreucci explained the current year can not be counted in the 2 year she agreed to because we have been unable to create any new programs in the space as our temporary use permit limits what we can do. We have included new staff positions and structure in the draft budget. It was agreed the finance sub-committee would meet prior to the next committee meeting so they would be prepared to make a recommendation to the full committee. We changed the March meeting to the 4th Monday, because by hand raise we would not have a quorum on the 18th.

**D. Dairy Knoll Update**

1. Building Report: Dairy Knoll remains in the same limbo! We still await a final inspection.
2. New Building Expenses: We have spent nearly all of the money that was raised to furnish and equip Dairy Knoll (\$135,000). To complete everything on our wish list we would need to raise an additional \$30,000. Andreucci will start the fund raising campaign again once the building is complete. She believes the remaining bricks will sell at the Dairy Knoll Open House.

- V. **Adjourn** 8:37pm