



## THE RANCH

Belvedere Tiburon Joint Recreation Committee

Regular Meeting Minutes

Monday, April 21, 2014 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon

The public is invited to attend.

Call to Order: 7:00pm

Committee:

|   |         |
|---|---------|
| Jerry Riessen – Tiburon, Chair          | Present |
| Afsaneh Zolfaghari – Belvedere          | Absent  |
| Amy Garrison- Belvedere                 | Absent  |
| Nuria Ibars – Tiburon                   | Absent  |
| Jane Jacobs - Tiburon                   | Present |
| Jim Fraser – Tiburon Councilmember      | Present |
| Bob McCaskill – Belvedere Councilmember | Present |
| AJ Brady – RUSD Representative          | Present |
| Staff in attendance: Cathleen Andreucci |         |

**I. Public Comment There were no public comments**

**II. Minutes**

- A. **Approval of Minutes** for the Regular Meeting held April 21, 2014  
*McCaskill/Jacobs 5:0 approved*

**III. Finance Reports**

- A. **Review of March FY 2103/14 Cash Report:** Andreucci reported that it is very early in the fiscal year and there are many new variables this year making year-end predictions difficult. There is concern the AC3 income is not accurate as is higher than expected and more than reported on ActiveNet. Andreucci will discuss with the bookkeeper and identify the reason for the discrepancy. Summer Camp, especially Angel Island and the Fantastical Adventures Book Camps, looks strong. After the meeting the discrepancy was found and corrected. Summer Camp Income for this summer but received in FY 2013/14 was erroneously moved to the AC3 line in FY 2014/15. It has been moved to Summer Camps where it belongs, making summer camp numbers even stronger.

**IV. Discussion Item**

- A. **Brown's Act** - Town Attorney Ann Danforth. Postponed to the September Committee meeting due to low expected attendance at this meeting.
- B. **Draft Budget/ Staffing:** We reviewed the current financials and projections for year end.  
*Proposal to approve the budget as is with the exception of the following three open areas which will be overseen and decided by the Finance Sub-Committee: staffing for*

*janitorial and facility assistance, staffing for facility rentals/usage and increasing program fees by a small percentage in the Fall.*  
**McCaskill/Jacobs 5:0 approved**

V. **Adjourn** 7:40pm