



The Ranch (Belvedere Tiburon Joint Recreation Committee)

Regular Meeting Agenda

Monday, September 18, 2017- 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon

The public is invited to attend.

7:00 Call to Order

Board of Directors

Chair: Bob McCaskill Belvedere

Vice Chair: Peyton Stein, Belvedere

Tiburon: Jim Fraser, Jerry Riessen, Jane Jacobs, Erin Burns

Belvedere: Afsaneh Zolfaghari, Melissa Feder

RUSD: Howard Block

I. **Public Comment** The public may direct questions or comments related to The Ranch business to the Board and Director concerning matters not listed on the agenda. The Board can take no action unless the matter is placed on a subsequent agenda.

II. **Minutes**

A. Approval of Minutes for the Regular Meeting held on June 19, 2017

Motion _____ Second _____ Vote _____

III. **Finance Reports**

A. Review of Month End FY2017/18 Cash Report

IV. **Discussion Items**

A. Summer Camp Recap

B. Fall Program Update

C. Special Events

VI. **Action Items – The Ranch Tennis Program**

A. Court Usage Survey (Director Andreucci)

B. Discussion and vote on recommendations to The Ranch Board regarding the tasks assigned to the Tennis Subcommittee (Chair Riessen)

1. The best allocation of court usage for both the summer and school year
Recommendation: The current schedule remain in effect for both the school year and summer unless new information comes in. Postpone further action on this matter until the bid process next year.

2. The best way to manage open court time
Recommendation: Implement a new online reservation and payment system, including the ability to reserve in one-hour increments, on a weekly basis. Leave one court open (at Lagoon Courts) for drop-in play; when new online system becomes available, free court time can be reserved 72 hours prior to the day of play, limited to one reservation per

day. Until the online system is implemented the sub-committee recommended we increase the call in reservation system currently in place for weekends at Pt Tiburon Courts, to include weekdays and one court at Lagoon. Post schedules for the week on Thursday.

3. How to effectively notify the public of court availability
Recommendation: Until new online reservation becomes available, status quo of posting on website and at courts, with an addition posting on Thursday of reserved court time for the week.

4. The recommended structure to manage The Ranch's tennis instruction program.
Recommendation: Prior to expiration of Higgins Tennis Instruction Contract in March 2018, explore bid process and prepare an RFP.

- C. Ratify renewal of Agreement (MOU) with Reed Union School District for Use and Maintenance of Tennis Courts on District Property.

VII. RUSD Update: Howard Block

VIII. Adjourn

Next Meeting: November 20, 2017

GENERAL PUBLIC INFORMATION

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Director of Belvedere-Tiburon Joint Recreation (415) 435-4355. Notification 48 hours prior to the meeting will enable BTJR to make reasonable accommodation for full participation. (28 CFR 35,102-35,104 ADA Title II)

Upon request, The Ranch will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to the Director of Belvedere-Tiburon Joint Recreation at the above address.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Dairy Knoll, 600 Neds Way, Tiburon. Agendas and Minutes are posted on our website and at Dairy Knoll, Tiburon Town Hall and Belvedere City Hall.

TIMING OF ITEMS ON AGENDA

While The Ranch Board of Directors attempts to hear all items in order as stated on the agenda, it reserves the right to take items out of order. No set times are assigned to items appearing on the agenda.